

## **Privacy Policy Oxeon AB**

*Updated the 2<sup>nd</sup> of July 2018*

This is the privacy policy for Oxeon AB, corp. id. no 556614-1197 (“**Oxeon**”). This privacy policy regulates how Oxeon collects, processes, stores and shares personal data belonging to persons working for our actual or potential customers and other business partners. We respect your rights to privacy, and we comply with all applicable privacy legislation, such as but not limited to the general data protection regulation (EU) 2016/679 (“**GDPR**”).

### **Which Personal Data does Oxeon Collect?**

Oxeon may collect the following information, some of which may constitute personal data in accordance with the GDPR:

- Contact information such as names, e-mail addresses, and telephone numbers
- IP addresses
- Information that you may have provided in e-mail correspondence

This information may be collected from you directly or indirectly and may be collected from personal meetings at exhibitions (e.g. exchange of business cards) or be collected from publicly available sources.

### **What does Oxeon Use Personal Data for?**

Oxeon collects and processes personal data for legitimate business purposes (in accordance with the GDPR). These include entering into agreements with our customers and business partners, as well as fulfilling our obligations in accordance with those agreements, e.g. provide our products and services and inform you about our business etc. Furthermore, we inform potential customers about our offerings.

In case of subscribers to our newsletter, we will contact you with information about our products and other offerings. You may unsubscribe from our newsletter at any time.

### **How does Oxeon Store the Personal Data?**

Oxeon stores personal data at local servers, in-house and at classified data centre or cloud storage.

Oxeon will store personal data for the time required in connection with the purposes for processing data. If you are a customer or other collaboration partner with whom we have an agreement, we will store the data for the time period of the contractual relationship and for a time period thereafter.

### **With Whom do We Share Personal Data?**

Personal data may be shared with trusted third parties providing services to us. In such cases, we will always enter into a data processing agreement with such third parties. Furthermore, we may share personal data if it is required by mandatory applicable law.

We will not share your personal data with third parties for marketing purposes.

We may transfer personal data to a third country outside EEA. If we transfer personal data outside EEA, we will ensure an adequate level of protection, by taking measures such as e.g. using standard data protection clauses in the form of template transfer clauses adopted by the European Commission, and in case of transfer to the USA, alternatively, to companies which are self-certified under the privacy shield.

### **Which Rights do You Have?**

In accordance with applicable data protection legislation, subject to some conditions and exceptions, you have the following rights:

- The right to information about and access to your personal data, including the right to data portability (you may request a copy of your personal data once a year without cost);
- The right to have personal data corrected or updated; and
- The right to have your personal data deleted as a whole or in part to the extent processing of your personal data is based on consent.

### **Contact**

If you have any questions about this policy, please contact Oxeon AB, Företagsgatan 24, SE-504 64 Borås, Sweden or via [contact@textreme.com](mailto:contact@textreme.com).